

Institute of IT and Business Administration

Contemporary Foreign Languages. The English Language.
Curriculum for A1 level (Elementary)

I. Introduction:

The course of Contemporary English has the following aims:

- to provide the students with fundamental knowledge of phonetics, grammar, vocabulary and stylistics;
- to teach the students to conduct a talk giving proper reasons to support the point of view or to contradict;
- to teach the students to participate in different discussions, to start a conversation, to continue and to finish a conversation and how to take an initiative during a conversation;
- to train skills in implementing their knowledge for solving problems, explaining the gist of the problem;
- to teach the students to understand, to check, to share the information on different topics;
- to train the students to use the language to provide the listener with the correct information and to give instructions ;
- to prepare the students for an effective interview and for switching from one problem to another.
- to teach the students to write different kinds of letters showing their involvement and interest, to comment on the events and the topic under discussion.

The course is designed for the students:

- who want to master their skills of Contemporary English;
- who need English in everyday situations for communicating with foreign colleagues using spoken English and writing official letters;
- who have basic skills in phonetics, grammar and vocabulary (elementary level)

The course is developed according to existing rules of international communication. The course is divided into topics to study different aspects. Each

topic includes necessary lexical and grammar material, cultural notes, professionally-oriented texts for reading.

The main attention is paid to business communication and each topic includes a great number of dialogues, role games and practice tasks.

The course provides development of basic skills: listening, writing, reading, speaking.

The course is based on the main principles of teaching from the least difficult material to the most difficult. Texts for reading , listening and writing tasks, practice tasks and speaking activities vary according to their difficulty.

The course is based on student's motivation to study, self-consciousness, self-reflection, creative work, group and pair work and project work.

The classes are conducted in specially equipped classes.

The level of language competence at the end of the course:

A learner is supposed to be able to:

- understand and use familiar everyday expressions and basic phrases aimed at the satisfaction of needs of a concrete type (**1000-1500 units**);
- to show a sufficient control of simple grammatical structures and sentence patterns;
- to manage short utterances with much pausing to search for expressions;
- to ask and answer questions and interact in a simple way;
- to link words or group of words with very basic linear connectors.

II. Topics

1. Arrivals Meeting new people. Greetings and introductions.
2. Personal information.
3. Getting together. Special occasions.
4. Jobs and people.
5. Family and friends.
6. Life style of a university teacher.
7. What can you do?
8. At university. Important things in a job.
9. Working on a project.
10. Planning a new project.
11. Work experiences.
12. Collecting information.

Practical English topics

13. At the airport. Going through immigration
14. and customs. Completing a form.
15. At a hotel. Checking into/out of a hotel. E-mails and responses.
16. In a coffee shop. Buying a coffee. A presentation.

III. Bibliography:

1. New English File Elementary (SB), Oxford University Press.
2. New English File Elementary (WB). Oxford University Press
3. The Good Grammar Book. Oxford University Press
4. Round-Up 2, Longman
5. Round-Up 3, Longman
6. Target Vocabulary 1. Peter Watcyn-Jones.
7. Elementary Vocabulary. B. J. Thomas.
8. Focus on Grammar (Basic), Longman
9. Grammarway 1, Express Publishing.
10. Let's Talk 1, Cambridge University Press.
11. Common European Framework.
12. BBC Learning English. Available at:

<http://www.bbc.co.uk/learningenglish/english/features/the-english-we-speak>
<http://www.bbc.co.uk/learningenglish/english/features/6-minute-english>
<http://www.bbc.co.uk/learningenglish/english/features/english-at-work>

IV. Contents of the syllabus Contemporary English. Elementary (A1)

#	Unit of study/ Topic	Number of academic hours
1.	Arrivals. Meeting new people. Greetings and introductions. Present simple <i>be</i> (all forms) Countries and nationalities.	8
2.	Personal information. Possessive adjectives. Numbers and letters.	8
3.	Getting together. Special occasions. Present simple positive and negative sentences, questions.	8
4.	Jobs and people. The article <i>a/an + jobs</i> . Vocabulary and grammar for talking about people's jobs.	8
5.	Family and friends. Possessive <i>s</i> . Family vocabulary. Describing people in your life.	8
6.	Life style of a university teacher. Daily routine verbs.	8

	Telling the time, time words and expressions, adverbs of frequency, prepositions of time, the date.	
7.	What can you do? Can/can't (ability and other uses), verb phrases.	8
8.	At university. Important things in a job. Comparative and superlative adjectives	8
9.	Working on a project. Present simple to talk about regular activities. Present continuous to talk about temporary activities.	8
10	Planning a new project. Future arrangements, <i>going to</i> , time expressions for the future.	8
11	Work experiences. Past simple regular and irregular verbs. Positive and negative sentences, question formation, past time expressions.	8
12	Collecting information. <i>There is/there are, there was/there were.</i> Word order in questions. Countable and uncountable nouns. A lot of/lots of, how much/many, some and any. Prepositions of place.	8
	Final exam:	4
	Total	100